

**Meeting of the Trustees of
Liquorice Park Millennium Green Trust
11th June 2025, 7:00 pm (Held – High View)**

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|----------|--------------------|----------------|------------------|-------------|
| Present: | Phil Cragg (Chair) | Richard Bayles | Alison Griffiths | David Royle |
| | | Mel Marsh | Penny Toone | |

| | | ACTION |
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| 1 | Apologies – None | |
| 2 | Previous Minutes | |
| | Previous minutes (8/1/25) accepted as a true record. Proposed: AG Seconded: PT To be uploaded to Web site. | RB |
| 3 | Finance | |
| a | Overview - RB gave a summary of previously circulated report. | |
| b | Expenditure Approvals; No new requests | |
| 4 | Neighbours Update | |
| | Nothing new to report | |
| 5 | Risk & Safety Issues | |
| a | Current areas of concern: | |
| | - Main Steps; Some minor repairs required. | All |
| | - Sunken garden Steps; Monitoring and pushing steps back if they move forward. | RB |
| | - Southern Boundary; see Section 9a for update. | |
| | - Viewing Platform; Platform regularly checked, currently still OK but may need to be closed/removed in near future. See section 9e for further details. | RB |
| | - Western Boundary Trees; Resident has concerns over a tree near their boundary. Have removed ivy. Going to get a tree experts view, as well as viewing others in park. | AG/RB |
| b | Accident Report Book – No new issues. | |
| c | Risk Assessments – Annual review due. Open day assessment needs reviewing and sending to MM. | RB / MM |
| 6 | Governance | |
| a | Land Registry name holder. Now complete. | |
| b | PC reported he is currently doing the annual review of our policies. Should be complete by next meeting. | |

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| c | RB asked about the status of the Trust Deeds which we had said needed review/updating as there are a number of errors and un-necessary / outdated sections. This was to be tied in with changes to the Charity Commissions processes for updating deeds more easily. PC reported no progress although instead he was looking into changing the charity from a 'Trust' to a 'Charitable Incorporated Organisation' (CIO). | PC |
| 7 | IT | |
| a | <u>Liquorice Park email list</u> 156 active subscribers (up by 5). 1 e-mail has been sent since last meeting. | |
| b | <u>Website stats (now based on Google analytics)</u> March to June average active users per month 413, Pages / Screens viewed per month 185. | |
| c | Most visited pages in last three months were, <ul style="list-style-type: none"> - Home Page - Map - Find Us - History - Contact - Policy <p>No further update on progress from local resident who has found some of old photos and will forward them to us once their search is complete. Also indicated they'd author a potential history article of the park/area.</p> | |
| 8 | Volunteers | |
| | AG provided a summary report (attached as Appendix). | |
| | Discussion regarding concern over a volunteer working by themselves. Agreed not a lot we could do short of saying no altogether. AG to check said volunteer has signed and read the volunteers handbook. Will monitor that they are only doing jobs we have authorised. | AG |
| 9 | The Park | |
| a | Southern Boundary (Eastern Low Wall) - Need to re-clear the smaller shrubs/ trees. Still intend to investigate the possibility of pulling larger trees down, into wild copse area (winter activity). Will tackle smaller tree first. | All |
| | Work pack for the required repairs has been produced. Document still needs reviewing by all trustees before sending information off. | All |
| b | Allotment – Path has been improved and wood-chipped. Need to discuss planting of wildflowers and managing of the back half. | All |
| | Still to purchase “whips”, probably Blackthorn or similar, for a new hedge along the boundary wall. | RB |
| c | Paths - Rain, Problem with heavy downpours or prolonged rainfall, where water runs along the two main cross paths and then down the western steps, washing them away. Culverts cut under the new woodchip don't work. Agreed to initially look at cutting a dip into the paths at certain points to direct the water down the slope. No further action taken yet. Need to consider long term solution for the western steps. | All |

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| d | Based on an initial enquiry regarding potential for funding from 'The proceeds of Crime', the Crime Commissioner and his deputy visited the park and had a good and interesting chat. Possible opportunity for funding and potential for improved police surveillance. PC to write back with our thanks for the visit. One issue they did raise was the need to report any issues as statistics are the driving force behind most decisions. | PC All |
| e | Viewing Platform – AG reported two quotes already received. Prices between £7000 & £10,000, awaiting third quote. Of the grants currently applied for we will hopefully have around 50% of the required funding. Other sources / grants will be looked at (such as donations etc). | All |
| f | Herb Garden Shed Roof – All materials purchased. Will do later in year. | RB |
| 10 | 2024 AGM ideas | |
| | Of the agreed actions only the idea of having a blackboard at the Alexandra Rd Entrance needs completing. Agreed to do this later in the year when it warms up! | RB |
| 11 | Any Other Business | |
| a | 25 th Anniversary – Sunday 29 th June. MM gave a detailed overview of progress to date and required actions etc. Actions taken by various trustees to provide equipment etc. | |
| b | MM showed the new presentation board – Looks very good and includes a carrier. | |
| c | The recent honey bee swarm which had been making a new nest, in a bush close the western path, has now been re-homed and are hopefully living a new and happy life in Waddington! | |
| 12 | Next Meeting | |
| | Date agreed – Weds 10 Sept, 19:00 at Highview.. | ALL |

APPENDIX 1

LIQUORICE PARK MILLENNIUM GREEN TRUST

Alison Griffiths 9th June 2025

The Lincoln Conservation Volunteers attended on 1st June. They tidied the dead hedge in the allotment and also dug out and put down wood chip on the new circular path. Some volunteers pulled hogweed and others trimmed back brambles along paths. They will be coming again in early October to thin out the copses and tidy up dead hedges.

Volunteer numbers fluctuate but on average are much the same. There is always interest shown in volunteering and appreciation received from park users.

The morale is good and new volunteers are always given a very warm welcome. The long spell of dry weather followed by rain has made everything grow and it is an ongoing battle to keep the pathways clear. With the open day in a few weeks, extra effort is being put into ensuring the park is in the best condition as possible.

A tool list needs to be compiled as the purchase of some new equipment needs to be considered, especially loppers and shears.

The partnership with The Network is still proving to be very worthwhile as two young people have now found work.

Several new volunteers have attended but as they are young in work and in some cases have families, regular attendance is not always possible.

The keen core regulars are working hard and are committed.

RB, Issue 1, 13/6/2025