

**Meeting of the Trustees of  
Liquorice Park Millennium Green Trust  
24th Sept 2025, 7:00 pm (Held – High View)**

Present: Phil Cragg (Chair) Richard Bayles Alison Griffiths David Royle  
Penny Toone

		ACTION
<b>1</b>	<b>Apologies – Mel Marsh</b>	
<b>2</b>	<b>Previous Minutes</b>	
	Previous minutes 11/6/25) accepted as a true record. Proposed: PT Seconded: DR To be uploaded to Web site.	RB
	Previous minutes (13/8/25) accepted as a true record. Proposed: PT Seconded: AG To be uploaded to Web site.	RB
<b>3</b>	<b>Finance</b>	
<b>a</b>	Overview - RB gave a summary of previously circulated report.	
<b>b</b>	Expenditure Approvals; No new requests	
<b>4</b>	<b>Neighbours Update</b>	
	Nothing new to report	
<b>5</b>	<b>Risk &amp; Safety Issues</b>	
<b>a</b>	Current areas of concern:	
	- Main Steps; Some minor repairs required.	All
	- Sunken garden Steps; Monitoring and pushing steps back if they move forward.	RB
	- Southern Boundary; see Section 9a for update.	
	- Viewing Platform; Platform regularly checked. Looking at removal in 3 to 4 week. See section 9e for further details.	RB
	- Western Boundary Trees; Resident has concerns over a tree near their boundary. Have removed ivy. Tree experts views have been sought, see section 9f for more details.	
<b>b</b>	Accident Report Book – No new issues.	
<b>c</b>	Risk Assessments – Annual review still to be completed.	RB
<b>6</b>	<b>Governance</b>	
<b>a</b>	PC reported annual review of our policies is ongoing. Should be complete by next meeting.	PC

<b>b</b>	PC gave an update on review of the trust deeds and potential of changing the charity from a 'Charitable Trust' to a 'Charitable Incorporated Organisation' (CIO). Questions have been raised with the Charities Commission and findings/recommendations will be put in writing for the Trustees to review.	PC
<b>7</b>	<b>IT</b>	
<b>a</b>	<u>Liquorice Park email list</u> 159 active subscribers (up by 3). 1 e-mail has been sent since last meeting.	
<b>b</b>	<u>Website stats (now based on Google analytics)</u>  Unfortunately our website was hacked a few weeks ago. Thanks to the work by J Davies this has now been rectified, and the site is now working correctly again. June to Sept statistical activity has been affected by this issue but the estimated figures are as follows;  June to Sept average active users per month 455, Pages / Screens viewed per month 217.	
<b>c</b>	Most visited pages in last three months were, <ul style="list-style-type: none"><li>- Home Page</li><li>- Post (Open day)</li><li>- Map</li><li>- Find Us</li><li>- History</li><li>- Post (Play)</li><li>- Donations</li></ul> No further update on progress from local resident who has found some of old photos and will forward them to us once their search is complete. Also indicated they'd author a potential history article of the park/area.	
<b>d</b>	Concern over "phishing" e-mail received by RB, reportedly from PC, as it linked both account signatories. Not sure how those responsible could link the two account authorisers together. RB to investigate how to report to the originating service provider as his current system doesn't allow this.	RB
<b>8</b>	<b>Volunteers</b>	
	AG provided a summary report (attached as Appendix).  In addition it was noted that we have recently had a growing number of younger volunteers which is excellent.	
	AG to inform Conservation Volunteers of ½ marathon road closures on their next planned visit (Sun 5 <sup>th</sup> Oct), as all roads around park are closed from approx. 08:30 to 12:30	AG
<b>9</b>	<b>The Park</b>	
<b>a</b>	Southern Boundary (Eastern Low Wall) - Need to re-clear the smaller shrubs/ trees. Still intend to investigate the possibility of pulling larger trees down into wild copse area (winter activity). Will tackle smaller tree first.	All
	Work pack for the required repairs has been produced. Document still needs reviewing by all trustees before sending information off.	All
<b>b</b>	Allotment – Continue to tidy the area and plan is to manage the wooded area this winter	All

	(Clear some dead trees and open it up a little).  Still to purchase "whips", probably Blackthorn or similar, for a new hedge along the boundary wall.  DR to investigate possibility of obtaining saplings for existing hedging where saplings have died.	RB  DR
<b>c</b>	Paths - Rain, Problem with heavy downpours or prolonged rainfall, where water runs along the two main cross paths and then down the western steps, washing them away. Culverts cut under the new woodchip don't work. Agreed to initially look at cutting a dip into the paths at certain points to direct the water down the slope. No further action taken yet. Need to consider long term solution for the western steps.	All
<b>d</b>	PC reported he had written to the Crime Commissioner thanking him for his visit. AG reported she will be applying for a grant this year.	PC All
<b>e</b>	Viewing Platform – Have had a second visit from our selected builder. Meeting went well and agreed we would dismantle the existing platform in the next 3 to 4 weeks. From there we would probably have another meeting to discuss in more detail.	All
<b>f</b>	Performance Area – Land slip! Several large cracks have appeared in the performance area and associated paths. Due to their depth it is believed to be due to the very dry weather and potential land slip. RB reported these will be filled with hardcore and then topped off with the same finishing gravel currently used.	RB/All
<b>g</b>	Park Trees – Summary of visit by Arboricultural Consultant, Sara Bright, to assess the trees causing concern.  <i>The tall birch on the western boundary, following concerns raised by our neighbours was thoroughly inspected and found to be sound and approval given for ivy management already carried out. It was recommended that all ivy be removed from the base to allow regular inspection. This is now being addressed.</i>  <i>The goat willow that we are very aware of needs attention now as its condition has worsened since Sarah's last visit. Maybe David's friend Andy maybe willing to help. There is much dead wood in the area which also needs to be cut down.</i>  <i>Regarding copse management, it is recommended to cut down blackthorns to waste height over the winter.</i> Actions – Remove lower Ivy & Investigate finding tree surgeon.	ALL
<b>10</b>	<b>2024 AGM ideas</b>  Of the agreed actions only the idea of having a blackboard at the Alexandra Rd Entrance needs investigating. Agreed to do this later in the year.	RB
<b>11</b>	<b>Any Other Business</b>  None	
<b>12</b>	<b>Next Meeting</b>  Date agreed – Weds 10 Dec, 19:00 at Highview..	ALL

## **APPENDIX 1**

### **LIQUORICE PARK MILLENNIUM GREEN TRUST**

Alison Griffiths 11<sup>th</sup> Aug 2025

#### **Isla Davies**

Due to increased commitments, Isla feels she is no longer able to volunteer at the present time. She will be greatly missed (as will her rock buns!) but I am hoping to keep in touch and ask for her advice on the two gardens she has created.

#### **Sara Bright (Arborealist – County Council)**

I have organised a meeting with Sara to discuss the safety and condition of the many ageing trees and in particular the one causing concern to our neighbours on Carline Road.

#### **The Network**

Two of our Network clients, Sally and Nathan, have now found employment. Billy Johnson (Network Supervisor) attends most Wednesdays with until recently only one client, Jay, who is growing mushrooms in the park and seems to be benefitting from volunteering. Two new clients were introduced last Wednesday – Shannon and Aleisha and both seem keen to volunteer. I have been trying to organise a meeting with Gabby to discuss Trusteeship question she has raised and will try and get this meeting arranged asap.

#### **General**

A great deal of tidying has been carried out of dead grass, plantains and horseradish. Keeping pathways clear of thistles and brambles is ongoing. Volunteer numbers vary greatly – summer months tend to be like this but hopefully come September numbers will be back to strength, and the meadow cuts and copse clearance can take place.

#### **Lincoln Conservation Volunteers**

The group will be attending on October the 5<sup>th</sup> for a full day of copse clearing and dead hedge work.