

**Meeting of the Trustees of  
Liquorice Park Millennium Green Trust  
27th May 2026, 7:00 pm (Held – High View)**

Present: Phil Cragg (Chair)

Richard Bayles  
Mel Marsh

Alison Griffiths  
Penny Toone

|          |                                                                                                                                                                                                                                                                    | ACTION  |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <b>1</b> | <b>Apologies</b> – David Royle                                                                                                                                                                                                                                     |         |
| <b>2</b> | <b>Previous Minutes</b>                                                                                                                                                                                                                                            |         |
|          | Previous minutes (7/4/25) accepted as a true record.<br>Proposed: AG    Seconded: PT                      To be uploaded to Web site.                                                                                                                              | RB      |
| <b>3</b> | <b>Finance</b>                                                                                                                                                                                                                                                     |         |
| <b>a</b> | Overview - RB gave a summary of previously circulated report.                                                                                                                                                                                                      |         |
| <b>b</b> | Expenditure Approvals;<br>No New Items, previous expenditure of £200 for gazebo(s) reduced to £50                                                                                                                                                                  |         |
| <b>4</b> | <b>Neighbours Update</b>                                                                                                                                                                                                                                           |         |
|          | Post meeting note :- Previous neighbour that we had agreed to let them use waste soil/aggregate to bank up the boundary gravel boards have kindly donated half a bag (approx. 1/3 tonne) of left over sand. This has been moved to the park.                       |         |
| <b>5</b> | <b>Risk &amp; Safety Issues</b>                                                                                                                                                                                                                                    |         |
| <b>a</b> | Current areas of concern:<br><br>- Main Steps; Repairs to top of Western Steps complete.<br><br>- Sunken garden Steps; Monitoring and pushing steps back if they move forward. One step needs removing and re-seating.<br><br>- Southern Boundary; see Section 9a. | RB      |
| <b>b</b> | Accident Report Book – No new issues.                                                                                                                                                                                                                              |         |
| <b>c</b> | Risk Assessments – Open Day Risk Assessment needs checking/updating. Need to consider electric cables and face painting. Once complete needs passing to MM                                                                                                         | RB / MM |
| <b>6</b> | <b>Governance</b>                                                                                                                                                                                                                                                  |         |
| <b>a</b> | PC reported still waiting for council legal team to respond formally on the potential of changing the charity from a 'Charitable Trust' to a 'Charitable Incorporated Organisation' (CIO).                                                                         | PC      |
| <b>7</b> | <b>IT</b>                                                                                                                                                                                                                                                          |         |
| <b>a</b> | <u>Liquorice Park email list</u><br>159 active subscribers (down by 1). 1 e-mail were sent since last meeting. MM reported she has additional spreadsheet of people wishing/agreeing to be added to mailing list. RB will                                          | MM / RB |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|           | manually add.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |
| <b>b</b>  | <u>Website stats (now based on Google analytics)</u><br><br>Currently stopped issuing the user and pages viewed data, although numbers appear to be typical.                                                                                                                                                                                                                                                                                                                                                                                              |                                     |
| <b>c</b>  | Most visited pages in last two months were,<br><ul style="list-style-type: none"> <li>- Home Page</li> <li>- Find Us</li> <li>- Map</li> <li>- Welcome</li> <li>- About the Park</li> <li>- Volunteers</li> </ul>                                                                                                                                                                                                                                                                                                                                         |                                     |
|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
| <b>8</b>  | <b>Volunteers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |
|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
|           | AG provided a summary report (attached as Appendix).<br><br>Whats-app group appears to be reasonably well used. Meeting agreed to delete the old messenger group. Believe only the originator can do this - DR                                                                                                                                                                                                                                                                                                                                            | DR                                  |
|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
| <b>9</b>  | <b>The Park</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
| <b>a</b>  | Southern Boundary (Eastern Low Wall) - Need to re-clear the smaller shrubs/ trees. Still intend to investigate the possibility of pulling larger trees down into the wild copse area (winter activity). Will tackle smaller tree first.<br><br>Work pack for the required repairs has been produced. Document still needs reviewing by all trustees before sending information off.<br><br>Requested that the tree surgeon that did work previously has a look at the two corner trees and the silver birches leaning over the road – Awaiting his visit. | All<br><br>All                      |
| <b>b</b>  | Allotment – Continue to tidy the area. Three beds have been made and are growing vegetables.<br><br>Shed roof still to be re-felted and guttering to be re-instated.<br><br>Small area of Wooded section has been cleared of dead wood, to open it up a little. Will do more later in year.<br><br>Hedging whips purchased and planted. Still need to do the second area (Next Spring).                                                                                                                                                                   | All<br><br>RB<br><br>All<br><br>All |
| <b>c</b>  | Paths – Gravel has been obtained to create some culverts to see if this improves drainage. May need to consider long term solution for the western steps.                                                                                                                                                                                                                                                                                                                                                                                                 | RB                                  |
| <b>d</b>  | Viewing Platform – Loose / turning spindles have been fixed by adding some wood across them, to make them more secure. Was noticed that one end of platform has dropped slightly. Will monitor.                                                                                                                                                                                                                                                                                                                                                           | All                                 |
| <b>e</b>  | RB still to look and see if a trial of some reflective strips works on the Eastern steps.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | RB                                  |
| <b>11</b> | <b>Open Day</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
|           | MM gave an overview of the plans so far. All agreed an excellent job. Following actions agreed;<br><ul style="list-style-type: none"> <li>- PT to check how many cups we still have and if necessary purchase more.</li> </ul>                                                                                                                                                                                                                                                                                                                            | PT                                  |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                            |
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|           | <ul style="list-style-type: none"> <li>- AG to provide water jugs</li> <li>- PT/MM to visit new discount store to see what may be available.</li> <li>- RB to drop of extension top AG</li> <li>- MM to provide RB with events list so Web site and mail chimp can be sent out.</li> <li>- Warning tape to be purchased.</li> </ul>                                                                                                                                                                                                                                  | AG<br>PT/MM<br>RB<br>MM/RB |
| <b>12</b> | <b>Any Other Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                            |
|           | <p>MM reported "Wonder-ground" seemed to go well, park events probably need increased publicity in future?</p> <p>AG reported a group is planning to hold a trial session reading through part of a Shakespear play with a view to holding the full play in the park next year.</p> <p>Topiary needs a light trim before the Open Day. RB agreed to bring extended hedge trimmers to have a go!!!!</p> <p>We currently have a camper in the park. Tent is fairly well hidden just off to the edge of the orchard. AG has made applicable council/agencies aware.</p> | RB                         |
| <b>12</b> | <b>Next Meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                            |
|           | Date agreed – Weds 29th July 2026, 19:00 at Highview.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ALL                        |

## **APPENDIX 1**

### **LIQUORICE PARK MILLENNIUM GREEN TRUST**

Alison Griffiths – Volunteer Co-ordinator

The strong core of volunteers continues to maintain the park. As it is nesting season until September, much needed copse work is on hold until the autumn and winter months.

Cutting back overgrowth alongside paths and steps is ongoing as is tending the vegetables in the allotment laying paving slabs in front of benches.

The Lincoln Conservation volunteers removed saplings in the lower meadow and put logs round the blackcurrant bed in the sunken garden.

Tidying of the performance area and herb garden has been carried out in preparation for the open day.

David (4) Fisher, continues to do his solo work to which Richard occasionally is able to give some guidance, especially as to grass cutting.

Morale amongst volunteers is good and numbers remain stable.

RB, Issue 1, 28/5/2026