

# Liquorice Park Millennium Green Trust



## Notes of a meeting of the Trustees Held by Zoom on Friday 14 May 2021, 4.00 pm

Present: Phil Cragg (Chair), Nicola Watson (minutes)  
Alison Griffiths, Penny Toone, Richard Bayles,  
Isla Davies, David Royle

### 1 Apologies Dudley Thomson

**ACTION**

### 2 Approval of previous minutes and Matters Arising

The minutes of the meeting of 11 April were agreed as a true record. Prop ID, Sec RB.

### 5 Park Reports

#### a) Volunteers

Alison reported that there are now 6 volunteers under the age of 35. We have a variety of ages, skills and ages and a good morale.

#### b) Miss Rose's Garden

Isla reported that Lesley [REDACTED] is delighted with the name of the scented garden being constructed with her generous donation.

#### c) Southern Wall

Phil and Richard have been in discussion about monitoring any movement of the lower boundary. This is being done visually and there has been no change. Richard asked if volunteers could keep the posts free of vegetation as this made them easier to observe. **RB/AG**

#### d) Signage

Penny is working with a graphic designer but had not yet received a draft. She will circulate it by email as soon as it is ready, which should be within a few days. **PT**

#### e) Entrance Archway on Yarborough Road

Richard [REDACTED] has produced drawings and measurements and estimates that the arch will cost approximately £5,000. Sources of funding are being explored. Nick [REDACTED] is assisting. His daughter was one of those who submitted designs for Liquorice Park when it was being established. **PT**

#### f) Vandalism

The seat in the sunken garden has been badly damaged and the wooden panels at the back have all been removed and have not been found. It was agreed that Isla would share this on our social media and NW agreed to send her a photo of the seat when it was new. **ID/NW**

Alison reported that a meeting of Carholme Community Forum is due shortly and she will raise it with the Police representative. **AG**

Richard asked that she also inform the Police that there was a significant amount of drug dealing going on.

**AG**

### **3 Finance**

Richard reported that we have received a donation of wood for the raised beds on the Herb Garden from our neighbour on Carline Road.

Richard is going to proceed with creating a donate button for the website to take donations into our PayPal account. He will liaise with Isla and John **RB/ID**

### **4 Governance**

Isla sought approval for the documents she had previously circulated:  
Trustee Code of Conduct  
Complaints Policy and Procedure  
Bullying and Harassment Policy and Procedure

With very minor amendments, such as dating the documents, these were all approved. Isla will post them on the website. **ID**

### **6 IT/Publicity**

- a) Isla reported that the website is receiving 50% more visits with three times the number of new visitors.
- b) Trustees now have Liquorice Park email addresses. Penny has chosen not to do this and is happy to use her personal email. Richard proposed that the Treasurer could have their own email so that continuity could be retained if the postholder changed.
- c) Fifty-six people have signed up to receive email updates via Mailchimp.
- d) Bishop Grosseteste students had asked for permission to use photos from the website for an internal newsletter called the "Blackboard". It was noted that some photographs are subject to copyright and this would be pointed out to anyone who enquired in future.

Isla will post the Management Plan on the website. **ID**

### **7 Dawber Gardens**

Alison reported that working with the City of Lincoln Volunteer Co-ordinator is going well. Penny has been given a copy of the original planting plan which they are using as a reference. Everything is kept separate from Liquorice Park and volunteers are using separate tools. It was agreed that there would be no need in future for Liquorice Park Trustees to be updated.

### **8 Neighbours**

Isla has thanked neighbour Steve on Carline Road for his donation of wood for the Herb Garden.

## **9 Publication of Minutes**

It was agreed that the minutes should be available for the public and that a redacted or edited version would be produced. Nicola agreed to abridge the April minutes.

**NW**

## **10 Any Other Business**

None.

## **11 Date of Next Meeting**

To be confirmed.