

2022 - 2023 Annual General Meeting of Liquorice Park Millennium Green Trust 26th April 2023, 7 pm

Draft Approval for
Public Circulation

Held – The Victoria, union Rd, Lincoln

Present: Trustees; Phil Cragg (Chair), Richard Bayles (Treasurer), Alison Griffiths
Penny Toone.
+ 15 members of the public (see list page 3)

		ACTION
1	Apologies	
	Bob & Tina Speck.	
2	Previous Minutes	
	2021/2022 AGM Minutes (held 4 th April 2022) were approved as a true record. Proposed: S Carson, Seconded: F Carson	
3	Matters Arising	
	None	
4	Chairman’s Report	
	Overview of year – P Cragg gave an overview of the previous year (Copy Attached, page 4)	
5	Treasures Report	
	R Bayles presented the 2022-2023 end of year accounts. No objections raised. He then set out the 2023 – 2024 proposed projects and an analysis of the financial risks (Copy Attached, page 6). R Parker offered to assist in chasing up the County Council regarding the bus stop wall. P Cragg to forward relevant information.	RP/PC
	M. Marsh stated another Lush Cosmetics Charity Pot event will be held weekend of 24/25 th June. At event all sales of selected hand and Body Lotion (minus VAT) will be donated to the Park. In addition a Lincoln Tattoo parlour will be donating proceeds (minus expenses) from one Saturdays business.	
	Financial summary document will be added to the park’s web site once the provisional minutes have been approved.	RB

6	Volunteer Report	
	A Griffiths presented the report (Copy Attached, page 9).	
	J Davies asked how we were planning to keep the pond/wet area wet. AG stated we believe it is in one of the wettest areas of the park and is currently full. If necessary in summer we will endeavour to top up with rain water as necessary. J Davies also asked what the link between the allotment and the park was. PC confirmed the park has taking it over as a formal allotment and pay the council a peppercorn rent for this.	
7	A.O.B / Discussion	
	J Welsh wished to formally pass his thanks onto volunteers Jenny & Matt for their support in holding his summer play which was performed in the summer.	
	M Marsh gave a brief overview of the plans for the community day which will be on Sat 24 th June 11:00 to 16:00. Event will include local stalls along the lower main path. Children's activities in the Herb Garden. Steam Punk Picnic in the orchard. Drinks, cake and tombola near the dog topiary and a variety of bands performing at the performance area during the day. Everyone thanked Mel for all her hard work to date.	
	P Cragg asked what the views were on the current balance of the park. All agreed it was about right. With the opening of the paths it was noted people felt a lot safer walking around the park and whilst still an issue drug taking/dealing seemed to be less.	
	Concern raised at meeting regarding Manor Crest site and state of dis-repair and danger. S Giles pointed out it did not meet building site requirements for safety, and we should either, all individually, or as a collective, complain to the City Council. R Parker suggested he organise a meeting with the local City Councillors and residents (Probably in the Victoria), so concerns could be raised. S Giles stated he was happy to provide support.	R Parker
	Concern over Litter, particular from what was believed to be due to students and take away meals. Question asked if issues could be raised to the University. West End residents do have a meeting coming up, although strictly speaking park is not in their area. Overall litter levels are lower than they have been, although bins are becoming fuller and will require more frequent emptying. A request to add a second council bin on the post next to the current bin on Carline Rd has initially been rejected as not being necessary, although the council will review it.	
	Trustees asked if there was a policy regarding adding of commemorative plaques to the viewing platform. In response P Cragg stated that we don't have a policy but would look favourably on any requests.	
	Questions raised over what the Trusts plans were for the allotment. A Griffiths stated at this stage we are just clearing up and removing safety issues (posts, barbed wire, glass etc). We are hoping by mid-summer to have more definitive plans. It is likely at least half the site will be managed as a wild area.	

8	Meeting Closed approx. 8:00 PM			
9	List of Public Attendees.			
	<table> <tr> <td data-bbox="225 309 746 611"> Mike Pearson Frances Carson Stephen Carson Robert Parker John Walsh Isla Davies Jon Davies Liza Hamzeh </td> <td data-bbox="746 309 1378 611"> Paul Griffiths Mike Cowling Lynn Ritson Mel marsh David Willows Steve Giles Ali Giles Rod Bore </td> </tr> </table>	Mike Pearson Frances Carson Stephen Carson Robert Parker John Walsh Isla Davies Jon Davies Liza Hamzeh	Paul Griffiths Mike Cowling Lynn Ritson Mel marsh David Willows Steve Giles Ali Giles Rod Bore	
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RB 1/5/023

Chairman's report AGM 2023

This is my fifth AGM as Chairman and the AGM is an opportunity for us all to reflect on what a lovely resource Liquorice Park is for our community. Whether we enjoy a stroll through it or prefer to sit and ponder, it fulfils an important role in the wellbeing of all of us, young and old.

The past year

2022 was happily a more enjoyable and calmer year than its predecessor. Covid continued to a lesser extent to challenge many of the plans that we wanted to fulfil but happily with our great band of volunteers we were able to maintain the park as an important resource for the community and wildlife. Once again, this year we have had so many compliments from residents and I want to pay particular tribute to all the volunteers who have ensured that the park is safe and welcoming to all local people.

The management plan 2023

At the beginning of each year, we agree our management plan for the year. A new plan was agreed for 2023 and has been shared on our website. This will guide the management of the Park over the next 12 months. It will help us to maintain the park in good condition for all to enjoy safely.

We continue to try to get more organised. Our website is now well established with hundreds of visits each month and our Facebook page continues to grow in popularity with 500 followers. We have developed an update service for the community through e mail which now has 131 subscribers. Our website continues to be an excellent source of information for the community on what is going on in the Park.

Thankyou's

Some time ago we received a very generous donation from a local member of the community and we decided to create a special area next to the Herb Garden where people could go and reflect and enjoy the many varied flowers and plants which have been planted there. Miss Roses' garden was born. This has been a collective effort but a special thanks needs to go to Isla Davies who has spearheaded the garden and who is largely responsible for the lovely resource that we can all now enjoy. Thank you Isla.

At the AGM last year we said that we would try to undertake a survey of the plant life in the Park. Thanks to our volunteer Alex, that survey was indeed undertaken and demonstrated the huge variety of plants and flowers that have their home in the Park. Thanks Alex.

Another thank you goes to Mel Marsh and her team, who have agreed to organise an Open Day in the Park this summer. This will be full of activities, music, crafts and fun. Mel has been a volunteer in the Park for some time now and we are delighted that she has offered to organise this event which I am sure will be very popular.

More generally I also want to thank the many volunteers who work tirelessly and enthusiastically for the benefit of the park. I am proud that we have volunteers from right across the community, young and not so young, working together and having fun. Long may it continue.

Welcomes

I can't forget to mention some new residents that have set up in the Park. In the middle a pool has been created and I am delighted to confirm that we have had our first tadpoles appear. Let's hope they turn into frogs and return to breed again next year.

Treasurer

I want to pay tribute to my fellow trustees and give particularly thanks to our treasurer and DIY guru Richard Bayles. Richard has provided accurate and prompt information for all our meetings and managed the difficult role of treasurer extremely well. He is also very handy at mending benches, taps and anything really that has broken.

And so to the forthcoming year

2023 looks set to be an exciting year for the Park. After various frustrating delays, we are set to have all our signage replaced with brand new signs to freshen up the Park. We have also been notified that we have been successful in our application under the Co Op community champions scheme for this summer. So please spend in the Co-op and you will be helping to support the Park. And with Covid hopefully now a memory, we can look at the refurbishment of the performance area, a long standing wish of so many of us.

So finally, thank you all for your support of the Park over the last year. Thank you for coming this evening and thank you for continuing to give us great ideas which we always do our best to take on board.

Phil Cragg 26.4.23

Liquorice Park Millennium Green Trust

Annual Accounts - 1 April 2022 to 31 March 2023



Brought forward

Co-operative account	£6,544.67
Petty cash	£103.64

Income

Personal / cash donations	£104.50
Company Donation	£1,500.00
Lush Fund Raiser	£215.37
Sale of Donated Bird Boxes	£15.00
PayPal Giving Fund	£30.28

Expenditure

Bench Repairs	£54.11
Miss Rose's Garden	£557.48
Herb garden Storage re-build	£217.43
Tools (Ladder)	£35.00
Sunken Garden Cone Refurbishment	£100.00
Public Liability & Indemnity Insurance	£235.33
Park Play paint & T-shirts	£23.25
Picnic Bench	£88.70
Owl Box	£64.50
Water Bill	£59.48
Petty Cash Purchases	£154.39

Donated Item Contributions	£472.00
Income via PayPal account	£30.28
To Petty Cash from Main Account	£100.00

Donated Items Inventory	£472.00
From PayPal to main Account	£30.28
From Main Account to Petty Cash	£100.00

Carry Forward

Co-operative Account	£6,874.54
Petty cash	£49.25
PayPal Account	£0.00

Totals **£9,115.74**

£9,115.74

Notes:

- Overall Income for year = £1865
- Overall outgoings for year = £1535
- Surplus / Deficit for year = +£275

Ring Fenced Monies

- £1000 for Viewing Platform Materials.
- £2000 for Performance Area.
- £1000 for Operating contingency (in line with Charity Commission guidance).
- £500 emergency operating pot



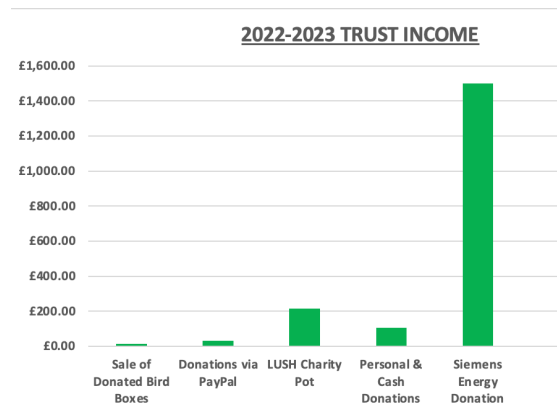
2022 - 2023 End of Year Financial Accounts Report

Accounts/Cash – Over the last financial year the accounts show an overall increase in funds of £276, with the final figures being:

- Co-op account £6875, an increase of £330
- Petty Cash fund £49 a decrease of £54.
- PayPal Account £0

This shows a very healthy balance. However, it should be noted that whilst this includes several years of healthy income we've had relatively little expenditure, especially on the bigger planned projects. Consequently we have ring fenced £5250 for various ongoing and delayed projects, along with contingencies (see later).

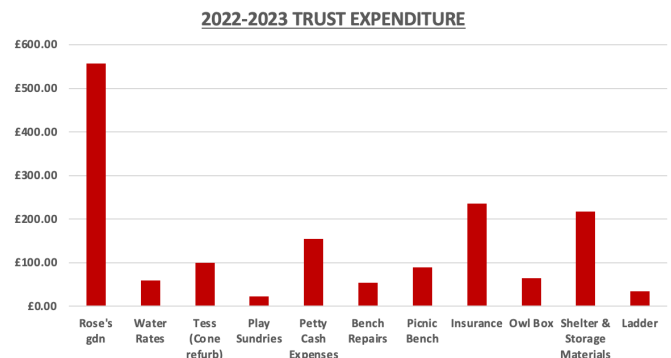
Incomes (£1865) - Main income continues to be via grants and donations with £1500 from Siemens and £215 from Lush. We also received approx. £150 from other sources such as cash donations and sale of donated bird boxes.



Donations in Kind (£472) - Non-monetary donations continue to be recorded and added to the accounts. The total figure is shown on both sides of the accounts as Contributions and Inventory. The largest donation this year being scaffolding for the new herb garden shed / rainwater catchment structure.

As always, many thanks to all those contributing to the park finances, both monetary and non-monetary. Without this support we could not maintain the park.

Expenses (£1590) – The biggest single expense was £557 for the creation of Rose's Garden (Note we had a previously donation of £500 allocated for this). Other main expenses were £274 for herb garden Shed / Storage materials, £235 for public liability and indemnity Insurance, £154 on Petty Cash expenses (volunteer equipment, plants and refreshments) £100 for Sunken Garden Cone refurbishment (TESS), £89 on new picnic bench and securing pins and £60 for water rates.





Ring Fenced Monies (£5250) – Comprising:

- £2000 Ring fenced for improvements to the performance area. Provided by the Dawber Grant (FY 2020/2021).
- £1000 ring fenced for Viewing Platform repair / replacement. This is made up from a £500 donation in FY 19/20, and £500 allocated from 21/22 Co-op donation.
- £750 ring fenced for new signs, including panoramic sign.
- £1000 ring fenced for operating reserve (see applicable heading below).
- £500 ring fenced for possible emergency costs (tree surgeons for example). This fund to be added too each year, subject to available non-allocated funds.

Reserves - The agreed minimum amount that we should hold in the current account to cater for unforeseen circumstances is £1000. At the end of the 2022-2023 year this has been achieved.

Equipment – Cost of equipment owned by the Trust is estimated to be approximately £480.

Future, Year 2023-2024, as of 1/4/2023

Income

Grants / funding will be applied for as opportunities / needs arise.

Potential income sources:

- Planning open day in June 2023.

Major Expenditure

A number of projects have been agreed and are either on-going or yet to start:

- Performance Area re-vamp. £2000 ringfenced for this.
- Replace Park Signage (Entrance and viewing platform). £750 ringfenced.
- Replacement / Repair of Viewing Platform. Currently £1000 ringfence for materials.

Financial Risks

- Current on-going & planned projects (excluding Yarborough Rd retaining walls); These are all considered to be within our current financial capability and therefore low financial risk.
- Retaining Walls; Concerns over the integrity of two sections of the Yarborough Rd boundary walls are high financial risk. Currently still awaiting response as to possible county council / city council responsibility. Long term future expenditure therefore currently unknown and highly likely to be outside our current financial capabilities. Expenditure would require specific fund raising.
- Viewing Platform; With £1000 ringfenced we are hopeful this will cover materials and is therefore considered a low financial risk. Labour is planned to be provided by Lincoln college.

LIQUORICE PARK MILLENNIUM GREEN TRUST

Annual General Meeting 2023

Volunteer Co-ordinator Report

Alison Griffiths 26th April 2023

The park has benefitted from another year of great support from all its volunteers and various volunteering groups. The twice-weekly sessions average around 6-8 volunteers attending with some coming to both the Wednesday and Sunday sessions, others regularly attending once a week and others coming when they can. Generally, this works very well forming a cohesive band and a friendly supportive community.

Visiting groups create a mutually beneficial occasion, increasing the numbers of people gaining satisfaction from helping to maintain this special green space. Trustee David Royle, along with his community service "Paybacks" have worked really hard over the winter to create and maintain the many woodchip paths so enjoyed by local residents and visitors alike. Other groups who have attended are employees from Siemens, BT, Lincoln Conservation Volunteers and Geo Cachers brought along by Andy Wright. The local school, St Faiths and St Martin's has asked if some of their pupils can help in the park and this will shortly be happening.

Our volunteers, Alex and Bethan have created a small wildlife pond which is proving to be a much needed wildlife habitat being a home to some tadpoles and a drinking place for wildlife. Dahlia Lee donated bird boxes and an owl box donated by our chairman, in recognition of two resigning Trustees have been installed.

A great deal of planting has been carried out, especially by Isla Davies in the Miss Rose garden, the herb garden and herbaceous area. Last autumn many bulbs were planted which have created colour throughout the park this spring.

The City Council gave permission for the park to take over the one remaining allotment which is an excellent project for the volunteers and is very much in its early stages.

Thanks to a donation of scaffolding from a local company, the old wooden tool store is now fully rebuilt, complete with a substantial, lockable tool box for the smaller tools. It also provides shelter for tea breaks when it is raining.

Maintenance of the many steps is an ongoing and costly project – some 30 steps are due for repair this summer. Acts of vandalism often require broken benches to be repaired, bins to be repainted, graffiti removed, dead hedges rebuilt and plants rescued or replaced. Remedial action is taken as swiftly as possible to try and deter further incidents.

The support of such wonderful volunteers whether they come frequently, or just when they can is absolutely vital to keep the much cherished balance of wildlife habitat and a safe and pleasant place for people to enjoy. It is ever more important that our green spaces are maintained and crucial to encourage the new generations to be inspired to learn and care for precious wildlife.

I would like to thank all the volunteers and all the local business and organisations who have given their support over the past year.