

# Trustee Code of Conduct

## Liquorice Park Millennium Green Trust

It is the responsibility of trustees to:

- Act within the governing document and the law – being aware of the contents of the 1998 Trust document and the law as it applies to Liquorice Park Millennium Green Trust.
- Act in the best interest of the Trust as a whole – considering what is best for the organisation and its beneficiaries and avoiding bringing the trust into disrepute.
- Manage conflicts of interest effectively – registering, declaring and resolving conflicts of interest. Not gaining materially or financially unless specifically authorised to do so.
- Respect confidentiality – understanding what confidentiality means in practice for the Trust and the individuals involved with it.
- Have a sound and up-to-date knowledge of the Trust and its environment – understanding how the trust works and the environment within which it operates.
- Attend meetings and other appointments or give apologies – considering other ways of engaging with the organisation if regularly unable to attend trustee meetings.
- Prepare fully for meetings and all work for the Trust – reading papers, querying anything you don't understand and thinking through issues in good time before meetings.
- Communicate openly and transparently with other trustees. Actively engage in discussion, debate and voting in meetings – contributing positively, listening carefully, challenging sensitively and avoiding conflict.
- Act jointly and accept a majority decision – making decisions collectively, standing by them and not acting individually unless specifically authorised to do so.
- Work considerately and respectfully with all – respecting diversity, different roles and boundaries, and avoiding giving offence.

Trustees are expected to honour the content and spirit of this code.

Last updated: 26 April 2021