

# Meeting of the Trustees of Liquorice Park Millennium Green Trust 4 February 2022, 2.30 pm (Held – High View)

Present: Phil Cragg (Chair)      Richard Bayles      Alison Griffiths  
Penny Toone                      David Royle              Isla Davies

Redacted Version

		<b>ACTION</b>
<b>1</b>	<b>Apologies</b>	
	N/A	
<b>2</b>	<b>Previous Minutes</b>	
	Minor corrections to previous minutes (22/11/21) agreed. ID to correct and upload to website. Minutes were agreed as a true record. Proposed: RB, Seconded: AG	
<b>3</b>	<b>Resignations</b>	
	Following resignation of Dudley and Nicola it was agreed to issue an update to the community informing them of the changes and thanking Dudley and Nicola for their contributions – ID to draft suitable wording for review / approval prior to uploading to social media. The following documentation is either in progress or has been updated;	
	- Governance, handbook etc.	<b>ID</b>
	- Charity Commission.	<b>RB</b>
	- Land Registry.	<b>RB</b>
	- Bank.	<b>RB</b>
	Trustees also agree that initially no replacement trustees are to be sought although consideration to be given to how we can gain input from the younger generation i.e. having a student / young volunteer involved with meetings.	
	Dudley and Nicola to be contacted to see if they have any old park information that would be good to be archived electronically. RB offered to do any scanning if they have potential documents they are happy for us to have / borrow.	<b>PC / RB</b>
<b>4</b>	<b>Finance</b>	
	RB previously circulated financial summary. Only concern was lack of spend from some specific donations received. It was agreed to push previous agreements for picnic bench near performance area, PT to seek out new bench (ID to help if transport needed) also need to chase status of mural for arbour, to see if this is on-going or not.	<b>PT / ID</b>  <b>AG</b>
<b>5</b>	<b>Management Plan 2022</b>	
	Agreed to review draft at next meeting.	

<b>6</b>	<b>Neighbours Update</b>	
	ID reported nothing to discuss.	
<b>7</b>	<b>Governance</b>	
	Accident - ID reported that recent incident had been recorded. All agreed that at this stage no further action was required other than update the accident book. RB to provide wording.	<b>RB</b>
	Trust Aims Health Check – ID & AG to review (include looking at previous work) to confirm we are meeting the aims of the deed. Applicable findings to be forwarded so they can be included in the maintenance plan.	<b>ID / AG</b>
	Survey – All agreed survey report should be published on social media and copies sent to applicable people / organisations (i.e. Community police). All trustees thanked Isla for all her hard work. Fantastic job. Suggested future survey should build on this report with a more quantified approach to certain questions. In terms of this report AG to propose initial list of actions we can take to address issues raised.	<b>ID / AG</b>  <b>AG</b>
<b>8</b>	<b>IT</b>	
	ID gave latest data; - 111 users now signed onto Mailchimp - WEB unique visits numbers increased from 216 in Jan 21 to 616 in Jan 22 - WEB total visits numbers increased from 310 in Jan 21 to 961 in Jan 22. The survey has contributed to increased numbers.	
<b>9</b>	<b>Volunteers</b>	
	AG updated. Sunday is very popular with between 8 to 14 volunteers turning up with 5 to 8 on Wednesdays. A good range of ages 19 to 72¼! There is a steady turnover of younger volunteers, mainly students. We have unfortunately lost two recently who have moved away, they will be greatly missed. Geocachers are due to visit in March.	
<b>10</b>	<b>The Park</b>	
	Memorial Bench, Due to be fitted on Saturday. Photo shown to trustees.	
	Boundaries, Quotations being obtained for both parts of Southern boundary, hopefully will receive in 3 to 4 weeks. Once obtained we will have a better idea of costs involved. Vegetation being cleared as recommended by surveyor.	
	Signs, PC reported provider is closing the business. They have requested details so deposit can hopefully be returned, although this may take a while. Agreed to talk to alternative supplier regarding supplying new signs;	<b>PT</b> <b>AG</b>
	RB reported he has stripped and re-built lawnmower. It now starts and appears to	

	run much smoother, but not used in anger yet! Oil has also been changed.	
	Damaged Sign, RB reported sign at end of Alexander terrace has been damaged (probably hit by vehicle). RB to repair, but boards really need replacing as either damaged or very faded. AG to investigate ways to replace.	<b>RB AG</b>
	Miss Rose's Garden. With loss of our skilled woodworking volunteer ID is going to revisit the plan and will present at next meeting.	<b>ID</b>
<b>11</b>	<b>Fundraising</b>	
	Discussed Community Gardens Award. Weren't sure how applicable it was to us but agreed to ask if JW if he wanted to apply on our behalf.	<b>AG</b>
<b>12</b>	<b>AGM</b>	
	Agree minutes from 2021 AGM Trustee meeting be added to web site.	<b>ID</b>
	Plan is still to hold FY 21/22 AGM on the 4 <sup>th</sup> April 2022. AG/PT to look for suitable rooms. RB to contact Charity Commission regarding changing AGM date as this would be against current deed wording.	<b>AG / PT RB</b>
<b>13</b>	<b>Any Other Business</b>	
	ID reported initial additional CCTV cameras have been allocated, but not in our area. There is however further monies allocated, so it may still happen.	
	DR reported new paths on-going but delayed. Hopefully will make further progress soon. New dead hedges will be made after paths complete.	
	DR to check on status of university surveys.	<b>DR</b>
<b>14</b>	<b>Items not covered / complete / discussed from last meeting</b>	
	Steve Bird, City of Lincoln Council has found some dog fouling warning signs for our use.	<b>AG</b>
	AG is liaising with Nigel regarding the Community payback volunteers. It was agreed that they could help with the Performance Area.	<b>AG</b>
	Both meadows need a fine cut with lawnmower. RB will do this when it is dry enough.	<b>RB</b>
<b>15</b>	<b>Next Meeting</b>	
	Provisional date agreed as 18/03/222 at 14:00	<b>ALL</b>

RB 8/2/022