

Meeting of Liquorice Park Trustees 22.10.21. 2pm At Highview, Carline Road ,Lincoln

1.Apologies

Nicky and Richard sent their apologies

2.Minutes of meeting 3.8.21 approval and matters arising

Minutes of 3rd August were approved. Proposed Isla .Seconded Alison .
Accident book has been purchased and is being kept by Isla.
Meadow cut has been completed save for small section of lower meadow .
Steve Bird was unable to help with signs for dog poo.

3.Finalising the map and signage

a. Approval of main wording

The wording in the February draft of the sign was approved save for the replacement of the words "Community Larder " by "Fruit" and the deletion of the Visitor promise sections ,they being replaced by

Welcome

Please remember to: -

To take all your litter away or put it in a bin

Pick up after your dog and use the dog bins at the entrance

Flora and fauna

Please remember to: -

Leave all the flowers so other can enjoy them and so they can set seed

b. Approval of QR code

QR code is to be inserted in the contact section .Isla will let Phil have the detail
.www.liquoricepark.co.uk to be replaced by liquoricepark.co.uk

c. Approval of strap line

Strapline to be replaced by "Community Park, maintained by the community for the community "

d. Approval of pictures

Pictures to remain as they are.

e. Liquorice Park logo to be in green

There was concern raised that the process of gaining and sharing the quotes had not been satisfactory. In the future we need a clear agreed system for who does what and we must ensure that all trustees are kept informed.

4.Finance report

In Richard's absence his written report was considered.

5.Volunteers report -Alison

Volunteers were working about 30 hours per week currently . We have 7 under 35-year-olds working . Geocaches have visited . A new student is being considered .
Paybacks are very busy on other projects at the moment .Will be back when they have completed their current projects .

6.Neighbours update – Isla

Isla reported no news or problems.

7.Governance -Isla

- a. HS Policy. Now on website
- b. Volunteer handbook. Now on website.
- c. Accident report book. Up and running.
- d. Volunteer registration form. Forms are working and hard copies being kept.

e. Agreed procedure in place for responding to email requests sent to all Trustees.
This was discussed and it was agreed that Isla would acknowledge all request promptly on behalf of trustees. She would then circulate the request to all trustees for comment. Trustees would need to respond within 72 hours. If they do not have a strong view, they need not respond at all.

After 72 hours, if there is no difference of view then Isla should respond back to the query, ensuring that the response is within 7 days of the original enquiry. If there is a difference of view then a meeting should be called to discuss if the matter is serious or, if not, then the matter should be dealt with promptly by email exchange and vote.

- f. CCTV
Ongoing

8.IT- Isla

- a. Update.
107 web sign ups currently. 380 and 415 hits for August and Sept 2021 compared to last years equivalents of 153 and 137.
- b. Isla had been advised that shorter more frequent news items would be better than newsletters . Any ideas to Isla. Possibly a few short videos could be tried?

9.Management plan

- a. Performance area-

Alison reported that we might be able to get help from Balfour Beatty who are the new council contractors. We now have an offer from a volunteer to store any wood for the project. Agreed we should have a special meeting to discuss what we wanted for the performance area and who should “own “ the project.

- b. Meadows

Agreed with David’s recommendation to have a close cut of the meadows. David will organise

- c. Vandalism

Sadly we have had more vandalism but Richard had done a great job in clearing up the graffiti.

d. Benches.

Alison is waiting to hear from the family re the memorial bench. She has asked for a visual of it. It was agreed that the recently donated iron bench should be placed above the performance area to replace the vandalised bench. It will need additional concreting.

f. Cycling in the Park

Agreed that we should not permit cycling in the park. Phil to ask Simon Stockdale if he could do some self-adhesive signs.

g. Management plan 2022

We need to discuss this at the next meeting.

h. Composting

It was agreed that we should continue to encourage small domestic contribution from the local community but that the Park could not take more industrial size amounts. Isla will work on a wording for the policy.

10.AGM

Concerns were expressed about the continuing COVID issues and the risks of holding a public AGM. It was felt best that we should have a Zoom AGM in November and that we should ask that meeting to agree to change the AGM to the following April/May when COVID should be better and our accounts will be due.

11.AOB

David and Isla will look at the options for a small area for the Scouts to do their planting etc.

David reported that the University is continuing with its Surveys and we are starting to get interesting data through.

11. Date of next meeting and Future meetings dates

Phil will circulate trustees to see what days are best for them and then we will try and fix meetings in advance for the next several meetings so everyone can get them in their diaries

PRC 22.10.22.