

	AG provided a summary report (attached as Appendix).	
9	The Park	
a	<p>Southern Boundary</p> <ul style="list-style-type: none"> - Bus Stop Wall; The County Council Engineer has reviewed the wall and confirmed there is not an immediate risk of failure as well as suggesting some potential solutions. The City and County councils are still to confirm where responsibility lies. Until we receive a decision it was agreed all we could do was to keep reminding them we were waiting for a response. AG agreed to chase them up next month. - Low Wall; Agreed to wait for discussions on Bus stop wall to be completed before further quotes, re-build etc. However still intend to investigate the possibility of pulling remaining trees down, into wild copse area. Will tackle smaller tree first. Will also clear section of remaining smaller shrubs/ trees. 	AG
b	<p>Signs</p> <ul style="list-style-type: none"> - Panoramic; AG confirmed a local Professional photographer has offered to try and take a new panoramic photo but won't be until late Jan due to workload. 	
c	<p>Miss Rose's Garden – ID has asked if we can build some low level edging around the path and borders to deter footfall on the planted areas. Meeting agreed this was a good idea. AG to add to volunteer job list.</p> <ul style="list-style-type: none"> - Need to look into best type of sign. Suggested possible a wooden sign with burnt writing AG/PT to investigate. 	AG AG/PT
d	<p>Vandalism – Now believe back panel of donated bench may have been vandalised (initially thought may be weather related). Good news is that the bench donor has contacted the builder who has the broken panel and is going to repair.</p>	All
e	<p>Allotment – Is now formally under our stewardship. Preliminary action plan as follows;</p> <ul style="list-style-type: none"> • The dismantling of shed nearest to the gate to Miss Rose's Garden. • Block access in Miss Rose's Garden thereby discouraging footfall to and from allotment site from the park. • Shed to the right of this gateway to be left for time being. • Metal arch made safe if possible, if not, dismantled and removed. • It was decided that the area from the boundary fence near the houses on Yarborough Road to the cherry trees would be left to grow wild with the minimum of management and to monitor what is growing naturally. • The area from Yarborough Road access point, through the composting bays, would be terraced, trees to the right thinned out and removed. • The hire of a rotavator to help turn the compacted soil was approved. • A dead hedge would be built along Yarborough Road boundary to improve the view from the road and to make this point of entry more difficult. • It was suggested that the composting bays near the entrance were made good. Any metal stakes etc would be removed. • It was suggested that the allotment area was looked upon as a separate working area from Liquorice Park and that access to it for the general public was discouraged 	
f	<p>Tool Store re-build – Complete. Toolbox also finalised.</p>	

g	<p>Paths – Meeting reviewed suggestions raised by RB’s e-mail. All agreed the four suggestions should be approved but we don’t want any additional paths not on this plan. The four actions agreed are,</p> <ul style="list-style-type: none"> - Reinstate the overgrown north/south path in the top bramble patch. - Create a woodchip path/steps down the western side of the cornflower meadow (from the metal bench to just above the picnic table). - Create top of orchard steps with possible small woodchip area just above & below. - Create a narrow woodchip path across the lower meadows. (This currently gets very slippery due to slope). 	PC
10	Fundraising	
	Nothing planned currently	
11	Any Other Business	
a	- Open Day – Agreed April probably too early and we should aim for late Spring/early Summer. However need separate committee to organise the event as too big a job for Trustees. Agreed to send e-mail to all those on our mailing list asking for volunteers and ideas. Response will determine if Open day goes ahead or not. PC to draft request.	PC
b	- Some of the council provided dog fouling warning signs have been placed in park. Suggested remaining ones be place on some of the rubbish bins. RB to do. (Note PT is planning on re-painting the bins, with better paint).	RB
c	- Request to be made regarding an additional council bin at the top of Western steps, as the one there often overflows. AG to ask council (may be able to add second bin to post).	AG
d	- Boundary review; Main issues and actions known, however, need to discuss with top western boundary property regarding dead tree and vegetation. Property has now been sold so will await new owners. However some work can be done now as access is improved with winter dieback.	RB/AG
f	- Wildlife survey; Contact made via university volunteers. Awaiting feedback.	AG
g	- Wildlife camera installed. Will monitor to check settings and coverage.	RB
h	- Question asked regarding progress of Sunken garden Cone refurbishment by TESS. AG has had some communication reporting TESS were looking at alternative adhesives. AG agreed to follow it up with TESS	AG
12	Items / Actions not discussed	
	N/A	
13	Next Meeting	
	Date agreed – Monday 17/4/23 at 11:00 am	ALL

APPENDIX 1

Volunteer Co-ordinator's Report for Trustees Meeting

Alison Griffiths

January 2023

The run up to Christmas saw some very cold and wet weather causing cancellation of a few sessions. Volunteer numbers slightly decreased but those that turned up carried out a lot of useful work.

David and his Payback team have worked hard on the ongoing re-building/maintenance of paths and will hopefully continue to do so in this new year.

For the next 3 months there is much to do building dead hedges, removing unwanted saplings and generally tidying ready to encourage the spring growth.

The allotment now has a plan of action to follow which will create good opportunities for volunteer involvement.

There is still a strong core of regular volunteers – usually averaging 5 or six per session which is adequate and manageable. When the better weather comes it is usual for volunteer numbers to increase and the sessions tend to become a more of a social event.